# WĒPA™
## PRINT BETTER
### cloud printing

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**A WEPA print account has been created for each GMC student.
You DO NOT need to create your own account.**

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### Print from a GMC computer:
-Print the file as you normally would setting all print parameters.
-When prompted, enter your GMC e-mail *(@student.gmc.cc.ga.us has been prefilled for you)*
and your password *(last 7 of your Social Security number).*
-Once upload is complete, you will be given a **RELEASE CODE—COPY THIS DOWN**
-Go to any WEPA kiosk.
-Print using release code or by login using your GMC e-mail and password.
-Select the file(s) you want to print and choose **WEPA Account** as your payment method.
-These file(s) are kept for 24 hours in your WEPA account.

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### Print directly from your flash drive:
-Press "Print from USB" on the kiosk.
-Insert your flash drive into the WEPA kiosk.
-Select the file(s) you want to print and set print parameters.
-Choose **WEPA Account** as your payment method.
-Login with your GMC e-mail *(bottom left of screen gives you @student.gmc.cc.ga.us)*
and password *(last 7 of your ss#).*

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### NOTES
-Your account is credited with funds **AFTER DROP/ADD** at the beginning of each quarter. This amount is $2 x #
of credit hours you are taking that quarter. In the meantime, new students are given a $2.00 "starter balance".
-Leftover funds roll over to next quarter. Remaining balances are not refunded.
-Should you need additional funds prior to funds being uploaded, you can
**(1)** add to your account by logging in at **www.wepanow.com** and using a credit or debit card,
**(2)** pay for printing with a credit or debit card, but there is an **additional $0.20 charge**, OR
**(3)** purchase a $1, $2, or $5 WEPA print card from our Bookstore.

-**PRINTING COSTS:  b/w = $0.09 per page/scan; color = $0.49 per page/scan**
**For front/back: b/w = $0.18; color = $0.98.**

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**HINT**: At home, upload your documents to your WEPA account by going to **www.wepanow.com** and login.
Once on campus, go to nearest kiosk and just login and print. No more rushing to a library computer to upload/
print! REMEMBER — documents remain in your account for only 24 hours.